



# OFFICE OF THE COMPTROLLER

ASSAM AGRICULTURAL UNIVERSITY

JORHAT - 785013

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No. AAU/Bt-2(583)/2006-CM/Pt. 4842 - 902

Dtd. 21/7/2022

To

All Controlling/Drawing & Disbursing Officer,  
Assam Agricultural University,  
Jorhat, Khanapara and Outstations including KVKs.

**Sub:** Submission of monthly Salary Bills on or before 25<sup>th</sup> of every month.

Sir/Madam

With reference to the subject cited above, I would like to inform that, henceforth, the salary bills of all Assam Agricultural University Employees will be processed at Jorhat Treasury. All concerned are therefore requested to submit monthly Salary Bills on or before **25<sup>th</sup> of every month to the undersigned**. This is required for obtaining sanction from the Hon'ble Vice-Chancellor on the actual amount and subsequent placement of proposal before Jorhat Treasury for final disbursement of salary to the Assam Agricultural University Employees.

All salary bills submitted after 25<sup>th</sup> of every month will be processed separately which may perhaps result in delay in disbursement to the concerned employees. Moreover, all lately submitted salary bills will be governed by Treasury Rule, Assam for their disbursement.

Yours faithfully

  
20/7/22

Comptroller

Assam Agricultural University


Jorhat-13.

**Memo No.** AAU/Bt-2(583)/2006-CM/Pt.

Dtd. /2022

**Copy to:-**

1. The Secy. to the Hon'ble Vice-Chancellor, Assam Agril. University, Jorhat-13.
2. Office Copy.

  
Comptroller

Assam Agricultural University

Jorhat-13.